



HOW TO ORDER A TAXI FOR AN NDIS PARTICIPANT



1

Phone
3391 5000



2

Please say:
“My template is
NDIS (quote number)”

This template has the participant’s travel details attached and a message to the driver not to ask for payment as Yellow Cabs will be paying them and then billing NDIS directly for the fares.



3

If the participant has a **TSS (Taxi Subsidy)** card you will need to inform the Telephonist upon booking. This card must then be presented to the driver at the beginning of each of the trip in order for the fare to be reduced by half.



Hailing a taxi will NOT work as the template needs to be applied to the job in order for the driver to know the payment arrangements and for them to capture the job for billing to NDIS.

