

Plan Review Meeting Minutes

Meeting Details

Participant:

Planner:

Attendees:

Date:

Start time:

Finish time:

Scribe:

Minutes

Minutes continued

Minutes continued

Agenda Checklist

- Participant Statement
- Objectives/Goals
- Informal & Community/
Mainstream Supports
- Funded Supports
- Strategy Development
- Measuring Achievements
- Risks
- Plan Management
- Support Coordination
- Review
- Next Steps

Is a second meeting required? No: Yes: Date/Time: _____