

INFORMAL DECISION MAKER DETAILS

Please use this form to advise us of arrangements you have with a family member or close friend who helps you make decisions (i.e. personal, lifestyle or financial matters). This person may be a member of your family or a close friend. If an informal decision-maker supports you to make decisions, you are requested to complete this form providing contact details for that person and describing the nature of the agreement between you.

Your Contact Details	
Name:	
Residing Address:	
Phone:	

Your Informal Decision Maker Contact Details	
Name:	
Address:	
Phone:	
Email:	
How would you prefer to be contacted? E.g. Phone, SMS, email. You may choose more than one.	

Agreement:

	agree that	
(your name)		(name of Informal Decision Maker)

	May speak on my behalf and represent my best interests to Skymac about lifestyle decisions regarding my tenancy.
	May speak on my behalf and represent my best interests to Skymac about financial decisions regarding my tenancy (e.g. rent payment).
	May speak on my behalf and represent my best interests regarding consent and additional services forms.
	May view my Resident Personal File which includes mail I've received, Public Trust information and appointment records.

The **first point of contact** to discuss matters relating to the above should be:

Me
 My Informal Decision maker

This agreement is valid from to For a maximum period of 5 years.

Declaration and Signatures:

	Date:	
(Your signature)		

	Date:	
(Informal Decision Maker Signature)		